

4L Sequel Excel Reports

A supplemental reports package for SurePoint Finance Enterprise

17 REPORTS

8 FUNCTIONAL AREAS

EXCEL TO YOUR INBOX

RUNS IN YOUR OWN SYSTEM

Finance Enterprise holds the answers to most of the questions firm leadership asks — getting the data into a usable format is often the hard part. This package adds 17 ready-built reports across 8 functional areas to your menu, each designed around the questions accounting teams and firm leadership actually ask, and each delivered as an analysis-ready Excel workbook.

WHY FIRMS ADD THE PACKAGE

It fills the gaps standard reports leave

Built from the report requests law firms make most often, such as: aged WIP detail, payables with pay-when-paid detail, rate exceptions, unapplied cash, and trust records that stand up to an audit.

It is built for analysis, not just delivery

Every report arrives pivot table-ready, with run-time parameters for aging buckets, date ranges, and rollups — the same report serves a controller's detail and a managing partner's summary. Excel-native output is ready for Copilot and other AI tools.

There is nothing new to learn

Reports run from a new menu folder in Finance Enterprise V. Fill out the familiar prompt screen, enter your email address, and the report arrives as an Excel attachment.

Each report does more than one job

Origination, Realization, New Business, and New Matter reporting are delivered as views of the Attorney Performance and Client/Matter reports.

Your data never leaves your environment

The reports run inside your own Finance Enterprise system and are delivered to your own email. Nothing passes through 4L.

A SAMPLE OF WHAT FIRMS ASK THESE REPORTS

A/R & COLLECTIONS

How much of our A/R is over 360 days old, and which clients and billing attorneys hold it?

ATTORNEY PERFORMANCE

Who is producing year over year, and how do worked hours convert into billed and collected dollars?

BILLING

Where are discounts and write-downs happening before invoices go out?

RATES

Which clients are still on rates that predate the last increase?

TIMEKEEPING & WIP

How much unbilled time and cost is 180 or 360 days old?

CASH RECEIPTS

How much have we collected on e-bills, and how many days pass between invoice and receipt?

UNAPPLIED CASH

Which unapplied balances have been sitting untouched for months?

TRUST

What client funds do we hold in trust, and what are the oldest and newest transactions for each?

These are only a few examples

The reports are designed to answer hundreds of questions to support your firm's decision-making needs.

AVAILABILITY

In pilot with law firms now • General release 10/1/26

FOR INFO & PRICING

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What's in the package

17 reports across 8 functional areas

CLIENT/MATTER MANAGEMENT

Client/Matter Designations. The master reference of every client and matter, one row per matter, including split attorney designations and status. Also delivers New Business and New Matters reporting.

Rate Audit. The rates actually in effect, based on time entries, with every override visible.

TIMEKEEPING & WIP

Time Worked Details. Detailed time entries by posted period or worked month, with billing status and billed values.

Aged WIP Details. Unbilled time and costs aged in adjustable buckets — the earliest warning sign of realization problems.

BILLING & INVOICING

BIM (Prebill) Register. Every prebill in process, its status, and the time, costs, and holds tied up in it.

Invoice Register. The definitive log of every invoice issued or voided, with full posting detail for audit trails.

A/R & COLLECTIONS

Aged A/R. Every open invoice aged in adjustable buckets by client, matter, or attorney, with matter last-payment dates for collection targeting.

Cash Receipts. Who paid, when, and how each receipt was applied, with days-to-pay analysis.

Unapplied Cash. Retainer, overpayment, and credit transactions sitting in suspense, cross-referenced against WIP and A/R balances.

ACCOUNTS PAYABLE

A/P with G/L Distr and Pay when Paid. What the firm owes for firm and client-related expenses by G/L coding, days overdue, and the pay-when-paid detail law firms specifically need.

GENERAL LEDGER

Chart of Accounts. The account master reference for close, coding questions, and cleanup.

GL Activity. Journal-level detail with narratives.

GL with A/P Details. Transaction-level detail with narratives and A/P distribution detail, including running account balances.

Trial Balance. Opening balance, activity, and closing balance per account, with a twelve-period activity view.

TRUST ACCOUNTING

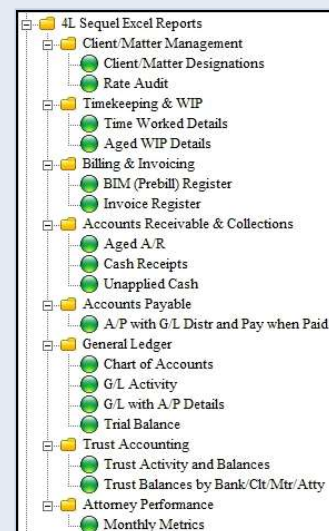
Trust Activity and Balances. The transaction-level ledger that reconciliations, audits, and bar reviews are built on.

Trust Balances by Bank/Clt/Mtr/Atty. Trust funds the firm holds by client, matter, attorney, and bank.

ATTORNEY PERFORMANCE

Monthly Metrics. The production scorecard: hours and values worked, billed, collected, and written off, with rollups by office, department, practice group, and staff level. Optional split-attorney views. Also delivers Origination and Realization reporting from the same data.

IN YOUR MENU FROM DAY ONE



The reports install under a single folder in the Finance Enterprise V menu, organized by area. Access is controlled via your existing security profiles.

HOW IT WORKS

- 1 Pick a report from the 4L Sequel Excel Reports folder in your reports menu.
- 2 Set the parameters on the familiar prompt screen and enter your email address.
- 3 The report arrives in your inbox as an Excel attachment, ready to filter and pivot.

ABOUT 4L MANAGED ACCOUNTING

Law firm finance is all we do. 4L provides CFO advisory, accounting, and reporting services for law firms, working alongside the systems you already run. 4L is a Strategic Partner of SurePoint Technologies.

www.4l-law.com

